

Department of Family and Consumer Sciences

Mrs. Fleenor

Education and Training Teaching Internship

Course Syllabus

COURSE DESCRIPTION:

The internship course is for students who are interested in pursuing careers in the education field. The internship allows students to spend time in a classroom or school setting on a regular basis with a teacher within the school system who teaches the subject-matter area of interest to the student intern, a staff member in the appropriate professional support services area, or a principal or vice-principal. This course provides students with a context in which they can make a personal assessment of their commitment to pursue a teaching, professional support services, or educational leadership career. The school-based laboratory for the internship is an actual classroom or school that provides instruction in the subject-matter area or career area related to the student's interest.

COURSE OBJECTIVES:

1. Determine procedures for starting and ending the school year.
2. Assist the classroom teacher with preparing and distributing materials, setting up equipment for instructional purposes, and aiding with clerical matters.
3. Tutor students individually or in small groups.
4. Develop units of instruction, including the preparation of lesson plans.
5. Demonstrate teaching, including the use of equipment, technology, and supplies used in the instructional program.
6. Evaluate classroom management procedures and the learning climate.
7. Formulate ways to meet needs of diverse student populations.
8. Demonstrate integration of curriculum and instruction to meet student developmental needs and interests.
9. Describe desirable teacher characteristics, including exhibiting poise, self-confidence, initiative, and enthusiasm while teaching.
10. Develop an internship portfolio.
11. Analyze roles of professional support staff to determine responsibilities of each.
12. Assess roles of administrators in meeting organizational goals and creating a positive school and system climate.
13. Describe the importance of communicating high expectations and encouraging active student learning in the classroom.
14. Demonstrate techniques for collaborative relationships with students and their families.
15. Recognize warning signs of child abuse and neglect, including procedures for reporting and strategies for prevention.
16. Demonstrate teamwork skills in community and workplace settings.
17. Analyze the field of education for career options, entrepreneurial opportunities, and required credentials.

CLASSROOM EXPECTATIONS

1. Good attendance is required for an adequate learning experience.
2. Bring all required materials to class each day.
3. Show respect to all persons (as well as their property) in class.
4. Follow directions the first time they are given.

5. Students who are tardy to class will be assigned to detention that must be served after school the following school day.
6. Student will have 3 days to bring in an excuse for their absence in order to be allowed to get credit for their make-up work. Zeros will be issued for all missed work until the excuse has been approved and the make-up work has been completed.
7. Obey all school rules (please refer to the student handbook).
8. Cell phone usage should be limited to that which is required for coursework.

Accommodations:

Requests for accommodations for this course or any school event are welcomed from students and parents.

GRADING POLICY

Grades will be a reflection of mastery of the standards. Make sure all absences are excused as class work can be made up and graded for excused absences only. The Final Exam counts for 1/5 of final grade.

GRADING SCALE:

Daily grades/quiz	30%
Tests	70%

90-100	A
80-89	B
70-79	C
65-69	D
64 and lower	F

MISSED ASSIGNMENTS:

It is the student's responsibility to meet with the instructor to arrange a date and time that works for both parties for the test/missed assignments to be completed in a timely manner. Students should check google classroom for missed assignments. Students will be given daily grades for their student teaching responsibilities. As is the case for all professional educators, the expectation for students is that they will attend every day of their student teaching placements. However, because events may occur that require an absence, students will be given a written assignment to replace their teaching grade. Attendance is of the utmost importance to keep the authenticity and integrity of our program here at Bob Jones High.

NOTE TO THE PARENTS:

I look forward to working with your child this year. Please remain active in your child's education. Question your child on what we are learning in the Teaching Internship course. Please sign the bottom portion of this syllabus. The top portion should be kept in the front of the student's notebook. Let's all work together to make this a great year!

If you have any questions or concerns please let me know. I can be reached by email anytime or at school between 1:30 p.m. and 3:30 p.m. Monday through Friday.

My contact information is:

Email: mefleenor@madisoncity.k12.al.us

School telephone number: 256-772-2547

Website: <https://tinyurl.com/meaganfleenor>

Thank you!

Mrs. Meagan Fleenor
Bob Jones High School
Family and Consumer Sciences Teacher
Education and Training

Please sign, date, and return. I have read the syllabus and I understand the expectations and requirements of Family and Consumer Science/Education and Training Pathway. I agree to the attendance policy and student teaching make-up requirements.

Student Name (Print) _____ Date _____

Student Signature _____ Date _____

Parent/Guardian Name (Print) _____ Date _____

Parent/Guardian Signature _____ Date _____

Email address _____ (w) _____ (h)

Phone number _____ (w) _____ (h) _____ (c)